

The University Seminars Publication Funds Guidelines & Procedures

Updated: 3/28/12

Leonard Hastings Schoff funds were bequeathed to assist in the publication of learned manuscripts or monographs produced under the auspices of The University Seminars in the fields of economics, sociology, psychology, penology, or the behavioral sciences, and already approved for publication.

With help from the Warner family and others, the Warner Fund was established to support publication in the natural sciences, the arts, the humanities, and other fields that interested Aaron Warner, the social scientist who was Director of The University Seminars for twenty-seven years.

GUIDELINES AND APPLICATION PROCEDURES

These funds can be used for indexing, translating, technical editing, illustrating, or other publication costs. To apply for either fund, simply write an e-mail, to The University Seminars' director, Robert Pollack (pollack@columbia.edu) and, Deputy Director, Alice Newton (an2113@columbia.edu). Include a description of your book, name of the publisher, the University Seminar where book was produced, presented, or discussed, and an itemization of your costs and other sources of support.

Before applying, the two conditions must be met:

- The book must be accepted for publication prior to application. (Conditional acceptance is often enough, and a photocopy or e-mail letter from the Publisher is probably easiest.)
- Production of the book was under the auspices of a University Seminar. (Normally, at least a part of it has been presented and discussed at a University Seminar, and that discussion has influenced the book.)

The University Seminars' Schoff-Warner Committee considers the value of the book and the reasonableness of the budget numbers in comparison with other requests. Funding requests are subject to the following priorities:

- Books produced entirely as University Seminar projects.
- Monographs by regular University Seminar participants, of which some part was presented and discussed at a University Seminar meeting.
- Monographs including materials presented and discussed by a speaker at a University Seminar meeting.

The Committee can usually respond within a week or two. If it awards support, authors should send bills directly to The University Seminars for payment rather than requesting a reimbursement that might be mistaken for taxable income.